

Resources and Performance Scrutiny Board Work Programme 2012/2013

(Updated: 23 August 2012)

| Item | Description | Reason for Consideration | Contact Officer | Further Action / Note |
|--|---|---|--|-----------------------|
| Date of Meeting: 4 September 2012 | | | | |
| Budget Scrutiny 2013/14 | To consider the environmental services and homelessness and temporary accommodation budgets | Scrutiny review – the R&PSB undertakes budget scrutiny annually | Karen Curtin, Head of Finance & Procurement | |
| R&PSB Work Programme 2012/13 | To consider the draft Resources and Performance Scrutiny Board work programme | Standing item – to review the work programme | Natasha Clark, Team Leader – Democratic & Elections | |
| Date of Meeting: 16 October 2012 | | | | |
| Budget Scrutiny 2013/14 | To consider the conclusions of the fees and charges working group and undertake a review of scrutiny budget proposals over the last 3 years | Scrutiny review – the R&PSB undertakes budget scrutiny annually | Karen Curtin, Head of Finance & Procurement | |
| R&PSB Work Programme 2012/13 | To consider the draft Resources and Performance Scrutiny Board work | Standing item – to review the work programme | Natasha Clark, Team Leader – | |

Key to Reason for Consideration:

Scrutiny review – agreed topics for consideration at committee meetings; Policy development – to support the development of Council Policy; Monitoring – to examine responses to scrutiny reports and to check on progress on implementation of recommendations; Scheduling – to identify and agree potential topics for scrutiny; Information/Standing Item – to update/advise members on issues related to overview and scrutiny or regular committee item

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| | programme | | Democratic & Elections | |
| Date of Meeting: 20 November 2012 | | | | |
| Budget Scrutiny 2013/14 | To agree recommendations for Draft 1 Budget for December Executive | Scrutiny review – the R&PSB undertakes budget scrutiny annually | Karen Curtin, Head of Finance & Procurement | |
| R&PSB Work Programme 2012/13 | To consider the draft Resources and Performance Scrutiny Board work programme | Standing item – to review the work programme | Natasha Clark, Team Leader – Democratic & Elections | |
| Date of Meeting: 15 January 2013 | | | | |
| Budget Scrutiny 2013/14 | To consider any further recommendations on the 2013/14 budget | Scrutiny review – the R&PSB undertakes budget scrutiny annually | Karen Curtin, Head of Finance & Procurement | |
| R&PSB Work Programme 2012/13 | To consider the draft Resources and Performance Scrutiny Board work programme | Standing item – to review the work programme | Natasha Clark, Team Leader – Democratic & Elections | |
| Date of Meeting: 5 March 2013 | | | | |
| Draft R&PSB Work Programme 2012/13 | To consider the draft Resources and Performance Scrutiny Board work programme | Standing item – to review the work programme | Natasha Clark, Team Leader – Democratic & | |

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| | | | Elections | |
| Date of Meeting: 16 April 2013 | | | | |
| Landscape Maintenance Contract | To consider the process for the procurement of the landscape maintenance contract | Scrutiny review – contract scrutiny | Ed Potter, Head of Environmental Services | Members requested the inclusion of this item at the 10.07.12 |
| Draft R&PSB Work Programme 2012/13 | To consider the draft Resources and Performance Scrutiny Board work programme | Standing item – to review the work programme | Natasha Clark, Team Leader – Democratic & Elections | |

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| Items to be allocated | | | | |
| Partnership Scrutiny: Oxfordshire Rural Community Council (ORCC) | To receive an update on progress against the recommendations arising out of the R&PSB review of the scrutiny review of the Council's partnership with ORCC in 2009/10 | Monitoring – progress against recommendations accepted by Executive in April 2010 | Chris Rothwell – Head of Community Services | |

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| Contracts Review: Spiceball Sports Centre | To nominate Members to work with officers during the procurement process | Scrutiny review - During the 2012/13 budget scrutiny, the Board noted that the contract would be reviewed in 2012/13 and requested that officers attend a meeting of the R&PSB at the appropriate time and members of the Board be nominated to work with officers on the procurement process. | TBC | |
| Tourist Information Centres / Courtyard | To be reviewed as part of the 2012/13 work programme | Scrutiny Review - During the budget scrutiny, the Board agreed to make no recommendation in this area but recognised the reduction in support costs. The Board agreed that this should be added to their 2012/13 work programme to undertake a review. | TBC | |
| Banbury Museum | To be reviewed as part of the 2013/14 work programme | Scrutiny Review - During the budget scrutiny, the Board agreed to make no recommendation in this area as it had been subject to a value for money review and implementation of trust status considered. It was agreed that this item should be added to the work programme for 2013/14. | TBC | |

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